

Protecting YOUR EMAIL

Guard against email viruses with Virus Blocker

- ▶ Automatically scans all messages and attachments sent to your EarthLink email addresses.
- ▶ Automatically removes or quarantines any known viruses, worms, or Trojan horses.
- ▶ Notifies you when a message has been cleaned or quarantined.
- ▶ Updates automatically to protect you from the latest viruses.



Making sure Virus Blocker is turned on

- ▶ Virus Blocker is *On* for all new members. Be safe: keep it on!
- ▶ Click the *Email* menu on your TotalAccess Task Panel to verify Virus Blocker is *On*.
- ▶ If it's not on, sign in to My Account at myaccount.earthlink.net and click the email profile you want, then click *Edit* next to Virus Blocker.

Keep junk email out of your inbox with spamBlocker

Offers 2 levels of protection

- ▶ Medium setting (on by default) automatically blocks known spam.
- ▶ Highest setting (Suspect Email) blocks email from all people, companies, or domains not listed in your Address Book.
 - People must ask for permission to email you and be added to your Address Book.
 - Optional spam summary report shows how many messages have been blocked.



Set spamBlocker to the highest level

- ▶ Click the protection menu on your TotalAccess Task Panel and choose spamBlocker > Settings.
- ▶ Sign in, select Suspect Email blocking – Highest Protection. Save Changes.

Tip: For best results, use EarthLink Web Mail